



11 July 2018  
(corr. Version 23.07.2018)

Dear Distinguished Members of the Extended Board,

### **INVITATION TO THE 2018 IAW BERLIN BOARD MEETING**

Once again, we are delighted to invite you to the 2018 Board Meeting of the International Alliance of Women which is scheduled to hold in the city of **Berlin, Germany from the 23<sup>rd</sup> to 29<sup>th</sup> October 2018.**

The Board Meeting will, as usual, be preceded by a 2-day Seminar -organized by our hostesses, Deutscher Frauenring (DFR), otherwise known as the German Women's Council.

This Seminar will hold on the 24<sup>th</sup> and 25<sup>th</sup>, on the theme: ***“Squaring the Circle for Women, Peace and Security”***, with participants from such renowned organizations as *German CSO 1325 Alliance, German NGO Alliance for CEDAW, Women's Network for Peace*, the hostesses, *National German Women's Council* together with experts and representatives of relevant German Fed. Ministries who belong to the Inter-ministerial Working group (IMAG) responsible for the National Action Plan 1325 II.

The seminar will bring to fore the United Nations Security Council Resolution (UNSCR) 1325 which was promulgated to address the pivotal role women should play in conflict solution, peace negotiations and sustainable world peace. It will discuss the National Action Plans, guiding principles, standards and policies instituted in its implementation in Germany and various other parts of the globe -under such subthemes as: *‘Extending Space for Women Peacemakers’; ‘The Human Rights of Peace’; ‘The Culture of Peace’* etc.

On the eve of Friday, the 26<sup>th</sup>, the President and Members of the Berlin Parliament will hold a reception in commemoration of **“100 Years of Women's Vote”** for IAW, DFR and other guests, at the Berlin House of Parliament. Delegates are enjoined to come prepared to speak for precisely three minutes each on the date of attainment of women's suffrage in their own countries, challenges encountered thereby and current endeavors in overcoming these obstacles -towards an equitable de facto women's representative participation. These short speeches will be delivered after the keynote address, during the dinner, in the traditional Georgian Toast style.

DFR will genially assist in scheduling meetings for delegates with local NGOs and other organizations in Berlin from Monday 29<sup>th</sup> October. If this is of interest to you, please feel free to contact the DFR, in advance, via Jasmina Reichert, Manager in charge of the DFR-Headquarters at **mail@d-fr.de** and in copy, Marion Boeker, DFR Board of Presidents at **marion.boeker@gmx.de**.

Kindly take cognizance of the following **DEADLINES**:

- **1st September 2018 -Submission of Registration Forms**
- **1st September 2018 -Contributions to the Booklet of Annual Reports**
- **11th September 2018 -Reservation Closure at Baxpax Downtown Hostel**
- **12th September 2018 -Reservation Closure at Hotel-Dietrich-Bonhoeffer-Haus**
- **21st September 2018 - Reservation Closure at Humboldt University Guesthouse**

Moreover, to facilitate your preparations, please find herewith attached, the following:

- A Provisional Programme of Events
- Conference Registration Form (Pls. print and complete this in full)
- Travel Information -Hotel/Accommodation et al
- The DFR Int'l Seminar Programme in English, French, German
- Draft Agenda for the Board Meeting
- Resolutions adopted at the 2017 Congress in Cyprus
- Action Programme 2018-2020
- Political Declaration adopted by IAW Congress in Nicosia, Cyprus, October 2017
- A Reminder Re: 2018 IAW Booklet of Reports

Kindly note also that elected Board Members and Commission Conveners, if unable to attend, are expected to appoint informed proxies from their country or from their Commission.

Honorary Presidents and Vice-Presidents, our Representatives to International Organizations and Agencies, Regional Coordinators and other office holders, as well as editors of the International Women's News and the E-Newsletter are entitled to attend in an advisory capacity.

Observers, individual members or non-members, who are interested in the IAW- are also cordially invited.

We look forward to welcoming you specially to the IAW 2018 Berlin Board Meeting and our meticulously planned seminar and exciting social and networking events!

With many thanks and kind regards,



**Joanna Manganara**  
President, International Alliance of Women (IAW)  
(DFR)



**Marion Boeker**  
Executive Board, Deutscher Frauenring





**International Alliance of Women  
2018 BOARD MEETING  
October 23<sup>rd</sup> – 29<sup>th</sup>, 2018  
Dietrich-Bonhoeffer-House, Berlin**

*International Seminar Theme: Squaring the Circle for Women, Peace and Security  
Thème Séminaire International : Quadrature du Cercle pour les Femmes, la Paix et la Sécurité*

**PROVISIONAL PROGRAMME OF EVENTS**

Daily: Coffee/Tea Breaks and Lunch

DAY	TIME	EVENT	DETAILS
Tuesday 23 October	All Day	Arrivals and Registration	Registration Desk will be located at the Hotel Dietrich-Bonhoeffer Haus (DBH)
	PM	Welcome Dinner	Dietrich-Bonhoeffer-Haus
Wednesday/ Thursday 24-25 October	9.00AM	Int'l Seminar with IAW, DFR/FNF and other NGOs	Dietrich-Bonhoeffer-Haus
	6.00PM	Guided Peace Walk by Paolo Freire Institute	Self-funded Costs: €10 p.p.
Friday 26 October	9.00AM – 6.00PM	IAW Board Meeting	Dietrich-Bonhoeffer-Haus
	???	Reception & Celebration: 100 Years Women's Vote Herstory – It's present-day significance for us!	Departure from DBH at 6.00PM Venue: Berlin Land House of Parliament
Saturday 27 October	9.00AM – 6.00PM	IAW Board Meeting	All day at DBH
	From 6PM	<u>Cultural Events</u> Option 1: Theatre (Brecht Theatre Berliner Ensemble)  Option 2: Contemporary Art Exhibition of Boros Collection Art Bunker	These and other options available on demand
Sunday 28 October		Departures – without excursion	
	2.00PM – 10.00PM	Excursion to Ravensbrück - Exhibition on Rosa Manus –	
	10.00PM	Farewell Dinner	
Monday 29 October	All Day	Departures or Self-Funded Scheduled Programs	Pls. discuss special interests with DFR/Hostess



**International Alliance of Women  
2018 BOARD MEETING**

October 23<sup>rd</sup> – 29<sup>th</sup>, 2018  
Hotel Dietrich-Bonhoeffer-Haus, Ziegelstr. 30, 10117 Berlin.

**REGISTRATION FORM**

Please complete this form and return it before **SEPTEMBER 1, 2018**

to:

IAW via email: [assist.secgen@womenalliance.org](mailto:assist.secgen@womenalliance.org)

and in copy to:

Deutscher Frauenring (DFR) via email at [mail@d-fr.de](mailto:mail@d-fr.de)

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**I. PERSONAL DETAILS**

(Please attach your business card or write legibly in block capitals)

**TITLE:** \_\_\_\_\_ **GIVEN NAME:** \_\_\_\_\_ **FAMILY NAME:** \_\_\_\_\_  
(PL., AS IN THE TRAVEL DOCUMENT YOU WILL USE FOR BERLIN- PL., USE CAPITAL LETTERS)

**ADDRESS:**

-House No., Street, Country of Residence

**TELEPHONE NO.:**

-with Country and Area Code:

**FAX:**

**EMAIL:**

**II. IAW MEMBERSHIP**

**IAW POSITION:**

**MEMBER ORGANIZATION:**

**POSITION:**

**INDIVIDUAL MEMBER ?**

**YES:**

**NO:**

## **REGISTRATION FEES**

### **Total Amount Payable: Euros (€) 183.00**

This entitles: Attendance at Board Meeting, 2-day International Seminar, Workshops; Daily Refreshment Breaks; Welcome and Closing Dinners; Scheduled Social Events (the parliamentary reception *et al*); Booklet of Reports

### **Payment Options:**

1. Via Cash in EUR on arrival.

2. Via Bank Transfer on or before **12 October 2018** to:

Account name: Deutscher Frauenring e.V.

BANK: Sparkasse Emden

IBAN: DE95 2845 0000 0000 014605

BIC Code: BRLA DE21EMD

CURRENCY: EUR

### **Pls. endorse purpose in the bank transfer document as follows:**

**IAW BM 2018 BERLIN**

Ensure that your **full name**-as written in your travel document- appears on your transfer form and that a copy is attached to your registration form.

Receipt acknowledging payment will be issued and dispatched upon receipt of payment in full.

I will make payment on arrival

I have transferred to the Deutscher Frauenring e.V. account the total amount payable and have attached a copy of the bank transfer details.

## **ARRIVAL DETAILS**

DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

FLIGHT NO.: \_\_\_\_\_

Via Tegel International Airport (TXL) YES: \_\_\_\_\_ NO: \_\_\_\_\_

Via Schoenefeld International Airport? (SXF) YES: \_\_\_\_\_ NO: \_\_\_\_\_

&

DATE of Departure \_\_\_\_\_ TIME: \_\_\_\_\_ via TXL SXL

Flight NO: \_\_\_\_\_

## **TRAVEL ARRANGEMENTS**

Participants are responsible for making their own travel arrangement.

## **SOCIAL EVENTS**

Please indicate in which activity you would participate so the host can plan everything proper. Pl. indicate for activities covered by the fee and which are optional on your own costs - here the host needs to make reservation and prepare your participation (Thanks!):

<b><u>ACTIVITIES COVERED BY REGISTRATION FEES</u></b> To facilitate arrangements, kindly indicate which of the following events you plan to attend:	<b><u>OPTIONAL SELF-FUNDING ACTIVITIES</u></b> DFR will gladly assist with reservations and arrangements. Pls. indicate interest below.
<input type="checkbox"/> Welcome Dinner	<input type="checkbox"/> Guided Peace Walk by Paulo Freire Institute. Cost: EUR 10.00pp
<input type="checkbox"/> 2-days International Seminar on WP UNSCR 1325 and Culture of Peace	<i>This is planned in small groups -with Tour Guides in English, French &amp; German. Spanish or Arabic Guides can be arranged, on request.</i>
<input type="checkbox"/> Reception in commemoration of "100 Years of Women's Vote" at the Berlin House of Parliament	<input type="checkbox"/> Brecht Theatre-Berliner Ensemble or alternatives. Cost: EUR13 - 25
<input type="checkbox"/> Group excursion to the Memorial Building at the former Ravensbrück Concentration Camp to visit the exhibition on Rosa Manus, a founding member of IAW	<input type="checkbox"/> Contemporary Art Exhibition of Boros Collection Art Bunker Cost: EUR 15.00 Reduced EUR 9.00
<input type="checkbox"/> Farewell Dinner	Other Request(s):  <hr/> We Recommend Opera and/or tour of the Edward Said Academy

## **SPECIAL MEDICAL/ALLERGY/ DIETARY RESTRICTIONS**

List ALL special requirements:

## **TRAVEL ARRANGEMENTS**

Participants are responsible for making their own individual travel arrangements.

NAME:

SIGNATURE:

DATE:

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## **DELEGATES INFORMATION**

### **TRANSPORTATION**

**- from Airport to the Hotel Dietrich-Bonhoeffer-Haus,  
Ziegelstr. 30, 10117 Berlin.**

\*Which is the closest airport to Berlin?

Berlin offers two international airports - Schönefeld and Tegel. Both are easily accessible within the public transport system.

The new Berlin Brandenburg International Airport BER is currently under construction and will not open before the board meeting.

For further information: <https://www.berlin-airport.de/de/index.php>

#### **From Berlin Brandenburg Airport Schönefeld:**

**Schönefeld Airport (SXF)** is situated in the southeast of Berlin, approximately 18 km from the city center. The airport is connected with the city center by the S-Bahn (suburban train/ public transport).

Take the **S-Bahn line S9** in the direction of Spandau Bhf to S+U Friedrichstr. After another 620 meters you see the Dietrich-Bonhoeffer-Hotel. This takes approximately 52 minutes and costs **EUR 3.40** per person.

**OR**

Take **S-Bahn line S45** in the direction of Südkreuz Bhf to step down at S+U station Tempelhof and then switch to metro number U6 in the direction of Alt-Tegel, step down to Oranienburger Tor. After another 360 meters you will see the Dietrich-Bonhoeffer-Hotel. This takes approximately 56 minutes and costs **EUR 3.40** per person.

Note that the airport is located in **fair zone C** (ticket Berlin ABC)

#### ***By taxi:***

Taxis are available 24 hours a day. The journey time to the hotel is approximately 45 min.

#### **Schönefeld Airport (SXF)**

12521 Berlin, Phone: +49 30 60911150

#### **From Berlin International Airport Tegel:**

**Tegel Airport (TXL)** is situated in the northwest of Berlin, approximately 8 km from the city-centre. You can reach venue from the airport conveniently within 35 minutes.

Take the Bus line 128 in the direction of Osloer Str. to U Kurt-Schumacher-Platz and then switch to metro number U6 in the direction of Alt-Mariendorf to Oranienburger Tor. After another 360 meters you see the Dietrich-Bonhoeffer-Hotel – approx. 32 minutes, costs EUR 2,80 per person.

**OR**

Take Bus line 109 in the direction of S+U Zoologischer Garten to Tegeler Weg/S Jungfernheide and then switch to S-Bahn in the direction of Ringbahn S 41 to S+U Wedding (Berlin). Then switch to

metro number U6 in the direction of Alt-Mariendorf to Oranienburger Tor. After another 360 meters you see the Dietrich-Bonhoeffer-Hotel – approx. 35 minutes, costs EUR 2,80 per person.

***By taxi:***

Taxis are available 24 hours a day. The journey time to the hotel is approximately 25 min.

**Tegel Airport (TXL)**

13405 Berlin, Phone: + 49 30 60911150

**REGISTRATION DESK**

**Where do I register when I arrive?**

Board meeting registration is available from Tuesday, 23th October, all day at the

**Hotel Dietrich-Bonhoeffer-Haus, Ziegelstrasse 30, 10117 Berlin.**

**ACCOMODATION**

**1. Hotel Dietrich-Bonhoeffer-Haus**

**Hotel Dietrich-Bonhoeffer-Haus  
Ziegelstr. 30 10117 Berlin  
Tel: +49 30 28467-0  
Fax: +49 30 284 67-145  
Email: [elzorkany@hotel-dietrich-bonhoeffer.de](mailto:elzorkany@hotel-dietrich-bonhoeffer.de)  
Website: [www.hotel-dietrich-bonhoeffer.de](http://www.hotel-dietrich-bonhoeffer.de)**

Specially negotiated conference rates are available at Dietrich-Bonhoeffer Haus, the Conference hotel, inclusive of breakfast, service charges and local tax as follows:

- Single rooms €92 per person per night
- Double rooms: €130 per night (Double occupancy at €65 per person)

Check-In starts at 14:00 (2pm) on the day of arrival. Check-Out ends at 10:00 (10am) on the day departure.

For reservations please contact the hotel directly before the deadline, **12TH OF SEPTEMBER 2018**, at:

**Pls. note, your host the Deutsche Frauenring (DFR) has reserved in this hotel a contingent of rooms for a special price. To book it, be sure to inquire that you are claiming one of them because you are a DFR guest.**

***Other Options:***

**2. Guesthouse of Humboldt University**

**Ziegelstr.13 A/B, 10117 Berlin  
Tel:+49 30 2093 1186  
Fax +49 30 2093-1200  
Email: [marina.wilhelm@uv.hu-berlin.de](mailto:marina.wilhelm@uv.hu-berlin.de)**



**Available :**

- Single room in two apartments with kitchenette and shared bathroom: €47.00 per person, per night
- One barrier-free double room : € 79 per person, per night.

Check-In is from 14:00 to 22:00 (2pm – 10pm) on the day of arrival. Check-Out ends at 10:00 (10am) on the day of departure.

Reservations must be made on or before **SEPTEMBER 21ST, 2018.**

**Pls. use CODE: DFR2018**

NB. This facility is undergoing comprehensive renovation and subject to unavoidable noise and pollution.

**3. Baxpax Downtown Hostel**

**Ziegelstr. 28, 10117 Berlin**

**Tel: +49 30 2787488-0**

**Fax: +49 30 2787488-89**

**E-Mail: [downtown@baxpax.de](mailto:downtown@baxpax.de)**

**Website: <http://baxpax.de/en/downtown>**

**Available :**

- Single rooms without breakfast: € 63 per person per night
- Double room without breakfast € 36per person/per night.

Breakfast costs €6.50 per day extra.

Check-In starts at 15:00 (3pm) on the day of arrival. Guests who arrive earlier may store luggage in the hotel's baggage area until a room is available. Check-out ends at 11:00 (11am) on the day of departure.

Reservations must be made on or before the **12TH OF SEPTEMBER.**

**Please use keyword: 255745**

**VISAS**

A valid passport (or identity card for European Community nationals) is required.

Under the terms of the Convention Implementing the Schengen Agreement, flights between Schengen states are considered to be internal flights and passengers do not need to obtain visas.

To find out if you need a visa, or for information on visa requirements, please visit the website of the *foreign ministry of the Federal Republic of Germany* at <https://www.auswaertiges-amt.de/en>

Keep in mind that a visa application may take some time to be processed, so be sure to apply early on to ensure its approval before the Board meeting begins. There is a visa fee of about 60- 75 EUR.

NOTE: Attendees must register for the Board meeting before applying for a travel visa to Germany.

IAW and the DFR will gladly send you an invitation letter for visa purposes on demand.

*For the visa invitation you need to send the host [mail@d-fr.de](mailto:mail@d-fr.de) some more data: your full name as written in the travel document you will use, Full Code (Letters & numbers) of you travel document, date of issuing and expiry of the travel document (pl. be sure that the travel document is valid long enough, as for a time the embassy of Germany requires for a visa), and your full address where your residency is registered*

**Invitation Letter Required for Visa Purposes? YES: \_\_\_\_\_ NO: \_\_\_\_\_**

## **LANGUAGE**

All working sessions and materials will be in English.

There will be German-English interpreters during the International Seminar.

Volunteers will translate some papers into French.

Volunteers will also be available to assist French speakers with translation to English.